



Host Family Job Description

Mission Statement: LifeHouse is a Christ-centered ministry ensuring life for unborn children by providing opportunities for housing, help, and hope for women during their pregnancies and beyond.

Job Title:	Host Family
Location:	Spring Branch
Department:	Program
Job Status:	Part-time
Reports To:	Director of Housing and Client Services
Supervises:	None

Job Summary:

The Host Family is an urban missionary opportunity is for a single woman or a married couple with/without children. Host families live in an apartment community among pregnant women and their children, intentionally displaying the love of Christ through their actions and lifestyle, ministering to the spiritual needs of LifeHouse residents.

The LifeHouse Community offers independent living in an interdependent community. A Host Family serves the community by planning and facilitating LH community events, checking in regularly on residents, hosting weekly meals and Bible studies in addition to providing facilities support.

Qualifications:

- Committed Christian with lifestyle indicative of Christian beliefs
- Education and experience with diverse, vulnerable populations

- Missional living experience preferred

Job Responsibilities:

- Host weekly dinners for residents in the Host Family apartment or LifeHouse communal spaces
- Attend some scheduled residential programming for continued relationship-building purposes
- Possess availability should an after-hours emergencies arise (on-call rotation)
- Collaborate with the Volunteer Manager and Director of Housing and Client Services to host community building experiences and gatherings for residents (example, Christmas party, Back to School, Pancake Saturday, etc....)

Skills & Experience:

- Committed to lifelong learning and willing to implement practices with gained knowledge
- Ability to maintain professional boundaries with residents while still creating a warm and inviting atmosphere
- A natural gifting of attention to detail and organization as well as demonstrating flexibility
- Possess a natural ability to establish rapport with people
- Willingness to open home and share life with others in the community
- Ability to humbly work with diverse individuals and people groups
- Excellent verbal and written communication skills
- Ability to work independently and as a team member
- Excels in time management and prioritization of tasks
- Proficient in Word, Excel, Outlook
- Valid driver's license with acceptable driving record and current liability insurance
- Personal vehicle to use for transportation between facilities; occasionally to locations outside of the LifeHouse community
- Knowledge of and experience in practicing trauma informed care or willingness to receive this specialized training

Work Environment:

- Apartment community
- Residential offices

The above job description is intended to describe the general nature and level of work being performed by an employee in this position. This is not intended to be an exhaustive list of all duties, responsibilities, and qualifications of an employee assigned to this job.

Compensation:

- Cost free, two bedroom apartment at complex
- Monthly stipend

- Food when making meals and hosting residents

Mental Requirements:

- Ability to cope with emotionally intense situations and practice self-care after experiencing vicarious trauma
- Must possess excellent judgment, flexibility, and ability to set priorities and problem solve
- Must be able to operate within a growing and expanding program
- Must possess excellent verbal and written communication skills